

ANDREW YULE & CO. LTD.
KARBALLA TEA ESTATE
(A Government of India Enterprise)
BANARHAT, JALPAIGURI, WEST BENGAL, 735202.

NOTICE INVITING TENDERS

Karballa Tea Estate on behalf of ANDREW YULE & CO. LTD invites e-Tender under two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for **Extension & Renovation of Asst. Manager Bungalow at Karballa Tea Estate**, the details of which are available in Annexure-IV **“Scope of Work / Technical Specification”** as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/aycl or www.andrewyule.com. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only. AYCL reserves the right to accept or reject any tender.

Schedule of Tender

1.	TENDER NO.	KA/CAPEX/18-19/08 Dated. : 26.02.2019
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/TEA DIVISION/147/18-19/ET/407
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	26/02/2019
5.	Date of availability of NIT to the Vendors for downloading	26/02/2019
6.	Earnest Money and other document	<input type="checkbox"/> “Earnest Money Deposit” of Rs.3600.00 (Rupees three thousand six hundred only) may be paid by D.D./Bankers Cheque favouring Andrew Yule &Co Ltd. A/c Karballa Tea Estate payable at banarhat/Siliguri. <input type="checkbox"/> Other document as described in Annexure – I, Sl. No. 2

7.	Last date of submission of EMD & other documents to the Manager, Karballa Tea Estate with an email confirmation to General Manager, Tea Division at chandan.bora@andrewyule.com	11/03/2019
8.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
9.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
10.	Date & time of opening of Part-I (Techno-Commercial Bid)	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.
11.	Date & time of opening of Part-II (Price Bid)	To be intimated to the eligible vendor separately by email as well as through Corrigendum in the website.

List of Annexure

Important Instructions for E-procurement -	Annexure-I
Notice Inviting Tender	Annexure-II
General Information-	Annexure-III
Scope of Work / Technical Specification/ General Terms& Conditions	Annexure-IV

**ANDREW YULE & CO. LTD.
KARBALLA TEA ESTATE**

Important Instructions for E-procurement

Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407

Ref. Tender No.: KA/CAPEX/18-19/08

**This is an e-procurement event of Karballa Tea Estate, located at Banarhat, Jalpaiguri, of
ANDREW YULE & COMPANY LTD Ltd.**

You are requested to read the Terms & Conditions (Annexure- III, IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/aycl

- 1) **Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.**
- 2) **Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.**

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person for Techno Commercial clarification (ANDREW YULE & COMPANY LTD):

1. **S.K. Jha
Manager,
Karballa Tea Estate, Banarhat, Jalpaiguri.
Contact No: 03563-252005
Email: yule.karballa@gmail.com**

Contact person for Techno Commercial clarification (E-Commerce, MSTC Ltd):

- | | |
|--|--|
| 1. Mr. Pritam Biswas
Assistant Manager (ERO),
MobileNo: 9903248755,
Email: pbiswas@mstcindia.co.in | 2) Mr. Mayank Jain,
Assistant Manager (ERO),
Mobile- 9721277969,
Email: mhjain@mstcindia.co.in |
|--|--|
-
- 2. Mr. Vikash Kumar Jaiswal**
-
- Regional Manager (ERO),
-
- Mobile- 9903042449,
-
- Email:
- vikash@mstcindia.co.in
-
-
- 3. Landline: (033) 22901004**

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. Part-I: Submission of EMD & other Documents:

Within specified Date & time the vendor must submit the following documents to Manager , Karballa Tea Estate, P.O. : Banarhat, Dist : Jalpaiguri, West Bengal, 735202, Off-line.

- Earnest Money of Rs.3600.00 (Rupees three thousand six hundred only) by Demand Draft/ Bankers Cheque favouring Andrew Yule & Co. Ltd. A/C Karballa Tea Estate, Payable at Banarhat/Siliguri.
- General information, under Annexure-III complete in all respect along with desired information and document.
- Acceptance of Scope of Work/Technical Specification with Drawing, under Annexure-IV along with relevant information and documents without Price Sheet.
- Technical specification sheet with Drawing, under Annexure-IV, with all desired details, duly signed and stamped as token of acceptance.

In case of failure to submit the EMD and other document within the stipulated time, the Tender may be rejected.

Part-II: Online Bid submission: On the basis of submission of EMD and other Documents at Karballa Tea Estate, P.O.: Banarhat, Dist: Jalpaiguri, West Bengal, 735202, the list of vendors who will participate in online Techno commercial and price bid submission will be finalized. Only those qualified bidders will be eligible to submit Online Techno-commercial and price bid.

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by Karballa Tea Estate. EMD to be paid along with the Document with in the last date as mentioned in SOT.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the EMD and documents to Karballa Tea Estate will be short listed by Manager, Karballa Tea Estate and those qualified bidders can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu / Govt depts. → Login under AYCL → My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on **"Save"** to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the **"Submit"** button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through **Attach Document** link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- g. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.

- h. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- i. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- j. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- k. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- l. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.
- m. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- n. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- o. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- p. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by KARBALLA TEA ESTATE/ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD / Karballa Tea Estate has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Notice Inviting Tender:
Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407
Ref. Tender No.: KA/CAPEX/18-19/08

Karballa Tea Estate on behalf of Andrew Yule & Co. Ltd., Tea Division, invites e-tender for Extension & Renovation of Asst. Manager Bungalow at Karballa Tea Estate located in the State of West Bengal.

Offers are invited from reputed Contractors for such items at specified location.

Contractors interested to participate in the above Tender will have to :

- b) Get themselves registered (free of cost) as supplier with www.mstcecommerce.com/eprochome/aycl, our service provider.
- c) Submit the following document to Karballa Tea Estate, Banarhat, Jalpaiguri, West Bengal within 15 days from the date of publication of advertisement, off line -
 - General Information Sheet complete in all respect duly signed and stamped.
 - Earnest money of Rs.3600/- by Demand Draft/ Bankers Cheque favouring Andrew Yule & Co. Ltd. A/C Karballa Tea Estate payable at Banarhat/Siliguri.
 - Commercial Terms & Conditions Sheet, duly signed and stamped as token of acceptance.
 - Technical specification sheet & Drawings, with all desired details, duly signed and stamped as token of acceptance.

The following pre-qualification criteria would apply, which may be relaxed at the sole discretion of Andrew Yule & Co. Ltd. / Karballa Tea Estate.

- ☐ The Bidder should be a Contractor having minimum 2 years of experience in Fabrication/Construction work & holding authority to deal with Andrew Yule & Co. Ltd. / Karballa Tea Estate on behalf of the Contractor, for the job quoted for. This should be supported by appropriate documentary evidence. **Vendors who have the experience of work at Tea Gardens will be given preference.**
- ☐ The Bidder shall be a registered Company/Firm and possess valid GST, PAN registration certificates.
- ☐ The Contractor should have own local support office / franchisee presence for the locations namely Banarhat / Siliguri and should be able to provide a Service Engineer as and when required.

General Information**Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407****Ref. Tender No.: KA/CAPEX/18-19/08**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Particulars of Company

- 1.1 Name of the Company : _____
- 1.2 Nature of business : Dealer / Distributor / Contractor
- 1.3 Full address : _____
- 1.4 Phone No. : _____
- 1.5 Fax No. : _____
- 1.6 E-mail ID : _____

2. Details of Certificate

Sl No.	Particulars	Registration No.	Remarks
1.	Income Tax		Copy of Registration Certificate / PAN Card to be attached
2.	GST		Copy of Registration Certificate to be attached
5.	Trade Licence		Copy to be attached

3. List of Service Centers

Sl. No	Location	Type of Centre		Bidders to Provide full address & Telephone No
		Company Operated	Franchised	
1	Banarhat/Dhupguri/Malbazar			
2	Siliguri			

4. Details of Banker

1.	Name of the Bank	
2.	Name of the Branch	
3.	Branch Code	
4.	Address	
5.	IFSC No.	
6.	Account No.	

5. List of supplies of identical :
items made in last 3 years.
with customer reference

6. Copies of Purchase Orders :
received from major Customer
for identical type of items
(minimum 2 order copies)

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) / Karballa Tea Estate & have the sole discretion to reject or accept my/our candidature.

Signature of the Applicant)
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

General Terms & Conditions

Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407

Ref. Tender No.: KA/CAPEX/18-19/08

1. **Scope of Work:**
Extension & Renovation of Asst. Manager Bungalow at Karballa Tea Estate.
2. **Location of Site:**
☐ Karballa Tea Estate, P.O. Banarhat, Dist. Jalpaiguri, West Bengal.
3. **Liquidated Damage:**
In the event of failure on the part of the contractor to complete entire work against the order to our full satisfaction within the specified period of completion, we may recover from the contractor as liquidated damages, a sum equivalent to ½% of contract value for each week or any part thereof default, where the delivery thereof will be accepted after expiry of the date stipulated for this purpose, but limited to a maximum of 10% of contract value.
4. **Force Majeure:**
Any delay or failure in the performance of either party hereto will not constitute default thereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by the occurrence such as acts of god or the public enemy, appropriation or confiscation of facilities by Govt. Authorities, acts of war, rebellion or sabotage, fires, explosions, riots and illegal strike.
5. **Risk Purchase:**
In case the contractor fails to execute the contract fully or partly, the purchaser shall have the right to execute the work through other agencies, as decided by the purchaser at the contractor's cost and risk after giving two weeks notice in writing.
6. **Terms of payment:**
☐ Part payment will be released according to the progress of work with 10% retention at each stage described in the scope of work which will be returned after 1 year of completion of the project if no dispute arises regarding quality of the project.
• Statutory deductions will be made as per rules.
9. **Price Variation:**
The quoted price should remain firm during pendency of the contract.
10. Replacement of the defective/substandard material/job has to be made good within 15 days.
11. Management reserves the right of pre-delivery inspection.
12. Work has to be completed within 45 days from the Order.
13. Management reserves the right to split the order wherever found necessary with majority job to be reserved for L1.
14. The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of job.

EMD Amount ---- Rs.3600/-

EMD to be submitted by D.D./ Bankers Cheque favouring Andrew Yule & Co. Ltd. A/C Karballa Tea Estate payable at Banarhat/Siliguri.

12. Decision for awarding contract/job is vested with the Management so as to reject.
13. Incomplete "Quotation/Offer" is liable to be rejected.
14. The offer must be valid for a minimum of 180 days from the date of E-Bidding.
15. All disputes are subject to Jalpaiguri Jurisdiction only.

Signature of the Applicant)
Office Stamp/Seal.

Place :

Date ;

Technical specification and requirement**Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407****Ref. Tender No.: KA/CAPEX/18-19/08****Scope of work –**

1. Removing of the Leakage of entire AC roof sheet of approximate area 1000 Sq.ft and dismantling of AC Board Ceiling, Damaged wall plaster etc.
2. Replacing of Wooden purlin in roofing structure, Wooden structure of Damaged ceiling, Wooden Doors (2 Nos. x 3' x 7') & Windows (5 nos. x 6' x 4' & 2 x 3' x 4') frame, Glass panel with Mosquito Jally frame.
3. Replacing of AC board ceiling in M. Bed Room of sizes 24' x 13', Bath room (1) 10' x 8', Kitchen 18' x 10', Guest room 14' x 12', Bath room (2) 10' x 8', Dinning with Sitting room 24' x 16' including Entire Primming painting complete.
4. New Plaster in the outer wall after removing damaged plaster of approximate area 1000 Sq.ft.
5. Making, fitting, fixing of Aluminium Guttering of 60' x 2', Plinth protection, Surface drain etc.
6. Fitting, fixing of New Basin 2 nos., Kitchen Sink, Plumbing work, Sanitary fittings, Kitchen slab, Waste pipe etc.
7. White washing, Primming, Painting etc. Complete.

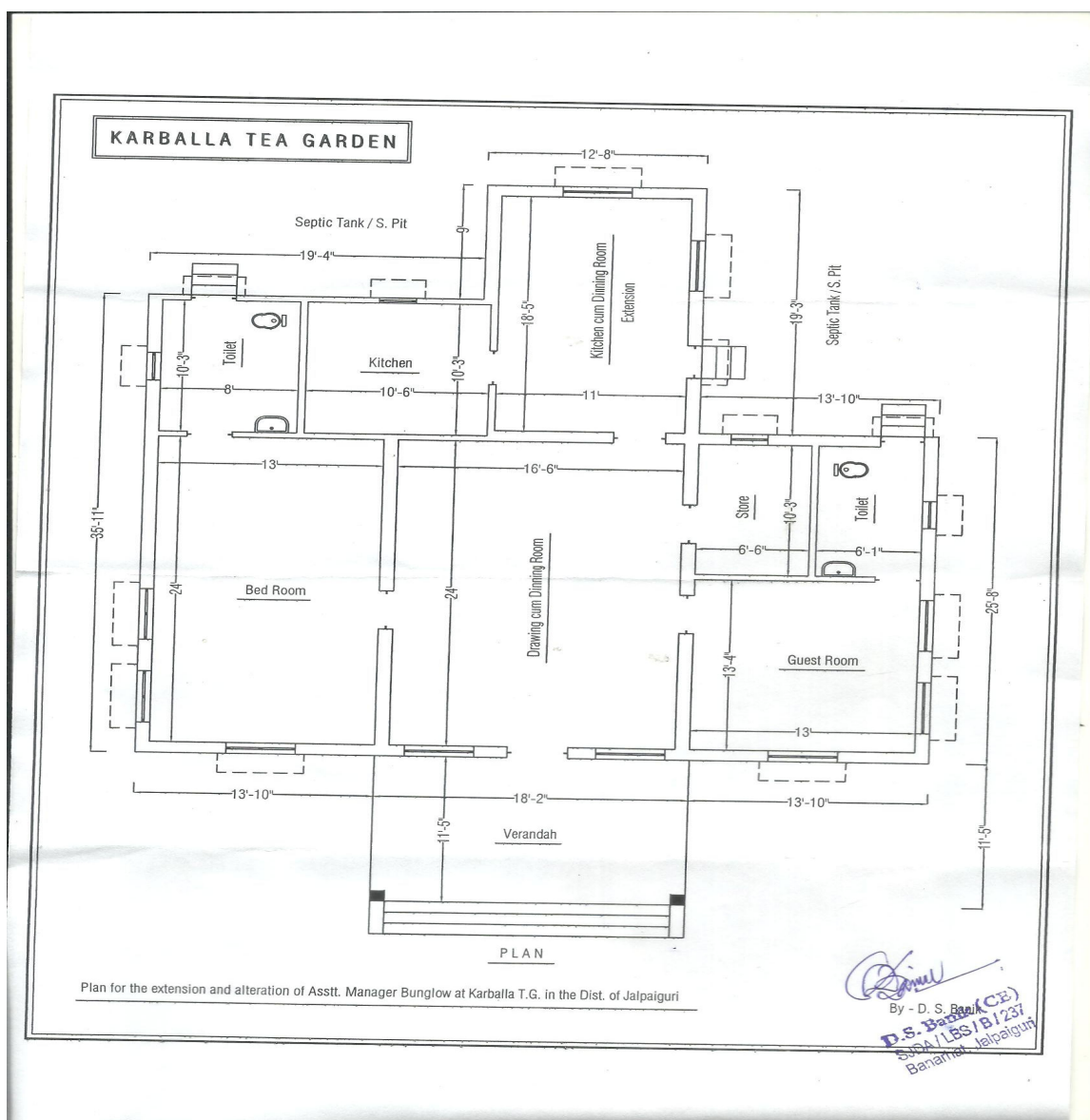
SL . No .	Description of Materials	Quantity	Unit
1 .	Cement (Ambuja / Star / ACC) I.S. 1489 : 1991 -	55.0	Bag
2 .	Sand (Medium) I.S. - 2116 : 1980 -	600.0	Cu.Ft
3 .	Shingles (30 mm down) -	200.0	Cu.Ft
4 .	A.C Sheet (1.0 Mt. Wd.) Rhino / Charminar I.S.- 459 : 1992 -	56.0	R.M
5 .	A.C. Redging (Rhino / Charminar) I.S.- 459 : 1992 -	10.0	Pair
6 .	A.C. Board (4' x 4') Rhino / Charminar -	40.0	Nos.
7 .	Hard Wood (Local) -	36.0	Cu.Ft
8 .	Mosquito Jally (7'-6" x 4') -	30.0	Sq.Ft.
9 .	Glass (4 mm) for window 15 nos x 12" x 12" -	15.0	Sq.Ft.
10 .	Basin (16" x 18") -	2.0	Nos.
11 .	Sink (32" x 24") -	1.0	Nos.
12 .	Aluminium Plain sheet (for guttering) 18 G -	30.0	Kg.
13 .	M.S. Flat bar 25 mm x 4 mm -	45.0	Kg.
14 .	Distemper -	60.0	Kg.
15 .	Lime (@ 5 Kg / Bag) Durga / Makali brand -	80.0	Kg.
16 .	Red oxide & Wooden Primer (Berger / Asian Paints) -	8.0	Litre
17 .	Enamel Paint (White) Berger / Asian Paints -	50.0	Litre
18 .	Basin Mixer with fittings (Jaguar / Marc) -	2.0	Sets
19 .	Gizer (Venus / Bajaj) 2 lit. Capacity with fittings -	2.0	Sets

20 .	UPVC pipe 25 mm dia . x 3.0 m Long (Supreme / Prince) -	5.0	Pcs.
21 .	UPVC brass FTA 25 mm dia . (Supreme / Prince) -	10.0	Pcs.
22 .	UPVC brass MTA 25 mm dia . (Supreme / Prince) -	6.0	Pcs.
23 .	UPVC Tank nipple 25 mm dia . (Supreme / Prince) -	2.0	Pcs.
24 .	Solvent cement (250 ml per packet) -	2.0	Packet
25 .	G.I. nipple 25 mm dia . x 150 mm long -	5.0	Pcs.
26 .	G.I. Tank nipple 25 mm dia . -	2.0	Pcs.
27 .	Thread tape -	15.0	Pcs.
28 .	PVC Water tank (1000 Litre) Silicon / T-Taki -	1.0	No.
29 .	Dinning table with wooden furnished (Set of one table 3' x 5' & four nos of chair 1'-6" x 1'-6")	L. S.	L. S.
30 .	Mattress (6'-6" x 3'-0" x 4" thick) Sleepwell / Kurlon -	4.0	Pcs.
31 .	Bath room fittings (Mirror, Soap case Holder, Towel rod, Towel Ring, Shower, Comod cover, CP Bib Cock, CP stop cock etc.) -	L. S.	L. S.
32 .	Other materials (Nails, Screws, Handle, Hinges, Roofing Screws, Limpet washers, Bitumen Wasers, Shoe Bush, Sand Paper, Bamboo, Coconut Strings, Tarpin Oil, Blue etc.) -	L. S.	L. S.
33 .	Labour charges for Masionary work, Carpentry work, Plumbing & Sanitary works, Painting works including dismantling of damaged structure -	1250.0	Sq.Ft. (P.A)

All the Materials have to be ISI standard & Brand supplied should be as mentioned above or equivalent.

Place :
Date :

Signature of the Applicant)
Office Stamp / Seal.

Technical specification and requirement**Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407****Ref. Tender No.: KA/CAPEX/18-19/08****Drawing / 01**

Signature of the Applicant)
Office Stamp / Seal.

Place :
Date :

Karbala Tea Estate**Ref. E-Tender No.: AYCL/TEA DIVISION/147/18-19/ET/407****Ref. Tender No.: KA/CAPEX/18-19/08****PRICE SHEET****(For Online submission)**

Sl. No.	Name of Items	Unit site cost (in Rs.)	Applicable Taxes (in Rs.)	Contract Value (in Rs.)
01.	Extension & Renovation of Asst. Manager Bungalow at Karbala Tea Estate as detailed in Annexure IV along with Drawing/01			